**Applicant Full Name:**

**EVOLVE Adoption & Family Services Application for Employment**

Start with your present or most recent job. Include any job-related military service assignments and volunteer activities from the **past 7 years.** You may exclude organizations which indicate race, color, religion, gender, national origin, handicap, or other protected status. **You must provide valid phone numbers of your past employers because employment verifications are required by our licensors.** Employment history will only be verified if the agency is seriously considering hiring you (current employer permission on next page).

|  |  |  |
| --- | --- | --- |
| Employer | Dates of Employment | Job Title |
| Address | Supervisor | **Valid Telephone Number(s)** |
| City, State, Zip | Work Performed |  |
| Reason for Leaving | Starting Hourly Rate/Salary | Final Hourly Rate/Salary |

|  |  |  |
| --- | --- | --- |
| Employer | Dates of Employment | Job Title |
| Address | Supervisor | **Valid Telephone Number(s)** |
| City, State, Zip | Work Performed |  |
| Reason for Leaving | Starting Hourly Rate/Salary | Final Hourly Rate/Salary |

|  |  |  |
| --- | --- | --- |
| Employer | Dates of Employment | Job Title |
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| --- | --- | --- |
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| --- | --- | --- |
| Employer | Dates of Employment | Job Title |
| Address | Supervisor | **Valid Telephone Number(s)** |
| City, State, Zip | Work Performed |  |
| Reason for Leaving | Starting Hourly Rate/Salary | Final Hourly Rate/Salary |

**Applicant Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Applicant Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you currently employed? Yes  No

May we contact your current employer? Yes No

Are you prevented from lawfully becoming employed in this  Yes No

Country because of Visa or Immigration Status? *Proof of citizenship or Immigration status is required upon employment*

On what date are you available for work? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Would you consider part time? Yes No

Would you consider full time? Yes No

Can you travel if a job requires it? Yes No

Please Note: All applicants offered a position at EVOLVE will be required to complete a background study. Any charged or convicted felony criminal behavior may result in denial of employment.

Please list salary range expectation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list three references:

|  |  |  |
| --- | --- | --- |
| Name | Name | Name |
| Address | Address | Address |
| City, State, Zip | City, State, Zip | City, State, Zip |
| Phone(s) | Phone(s) | Phone(s) |
| Relationship | Relationship | Relationship |

*Equal Opportunity Statement and Non-Discrimination Policy  
The Board of Directors of EVOLVE is committed to a policy of equal opportunity for all persons. It is the policy of the agency, in recognition of the essential rights of all children and individuals, to provide agency services without regard to race, creed, color, sex, sexual orientation, gender identity, gender expression, union or political affiliation, religion, national origin, citizenship status, age, marital status, disability, or reliance on public assistance except where a bonafide qualification exists.*

Applicant’s Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I understand that neither this document nor any offer of employment from the employer constitute an employment contract unless a specific document to that effect is executed by the employer and employee in writing. In the event of employment, I understand that false, misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the employer.

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Signature of Applicant Date

09/11/17